

La Grande School District
Writing Action Plan
2015-2016

Date	Activity		Responsible	Resources	Assessment Indicator
June 16-17-2015	ELA Alignment K-12 (Writing)	CES	Curriculum Director	Title IIA Facilitators Curriculum Pay Documents	Documents developed Documents used to guide instruction
August 25-2015	New Teacher PD ELA Resource	CES	Curriculum Director	Title IIA Facilitators Curriculum Pay	Training complete Participant survey completed and analyzed
August 26- 2015	ELA Resource PD (Writing Focus)	EOU	Curriculum Director	Title IIA Facilitators	Training complete Participant survey completed and analyzed
September 28, 2015	District Wide PLC: <ul style="list-style-type: none"> ● Review Common Worksample agreements, tasks, rubrics, and timelines. Ensure Curriculum Director has a copy of your documents. ● Review/discuss CCSS standards taught quarter 1 ● Develop student friendly learning statements for those standards ● Develop common formative assessments for those standards 	LMS	District Admin. Team Curriculum Director District PLC Leaders	PLC release time Agenda Directions for collecting information	PLC minutes include information and documents developed shared with Director of Curriculum Placed in common grade level folders
October, 2015	Administer Writing Work Samples	Bldg.	Teachers	Class time	Student work complete

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			Principals	Work Samples	
October 2015	3-12 State Writing Scoring Rubric Training	LHS	Curriculum Director	Title IIA Facilitator Sub Costs Meal	Training complete Participant survey completed and analyzed
October	Score Work Samples with building team members	Bldg.	Teachers Principals	Bldg to arrange	Work completed communicated to building principal in written PLC minute format
October 26, 2015	District Wide PLC: <ul style="list-style-type: none"> ● Review/discuss CCSS standards taught quarter 2 ● Develop student friendly learning statements for those standards ● Develop common formative assessments for those standards ● Score common writing samples as a group 	LMS	District Admin. Team Curriculum Director District PLC Leaders	PLC release time Agenda Directions for collecting information	PLC minutes include information and documents developed shared with Director of Curriculum Placed in common grade level folders
10/27	Review Benchmark Scores in calculator with Janel Keating	Principals	Principals	Time at Admin. PLC Effect Calculator/data	
November 2015	WESD Toolbox Training for each building	Bldg	IT Director Curriculum Director	Time at staff meeting	Training complete Participant survey completed and analyzed
January 2016	Administer Writing Work Samples	Bldg.	Teachers Principals	Class time Work Samples	Student work completed

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January 2016	Score Work Samples with building team members	Bldg	Teachers Principals	Time at staff meetings	Work completed communicated to building principal in written PLC minute format
January 25, 2016	District Wide PLC: <ul style="list-style-type: none"> ● Review/discuss CCSS standards taught quarter 3 ● Develop student friendly learning statements for those standards ● Develop common formative assessments for those standards ● Score common writing samples as a group 	LMS	District Admin. Team Curriculum Director District PLC Leaders	PLC release time Agenda Directions for collecting information	PLC minutes include information and documents developed shared with Director of Curriculum Placed in common grade level folders
2/23	Review Benchmark Scores in calculator Review WS in WESD Toolbox	Principals	Principals	Time at Admin. Quarter PLC Data mtg Effect Calculator/data Toolbox	2/23
February 29, 2015	District Wide PLC: <ul style="list-style-type: none"> ● Review/discuss CCSS standards taught quarter 4 ● Develop student friendly learning statements for those standards ● Develop common formative assessments for those standards ● Score common writing samples as a group 	LMS	District Admin. Team Curriculum Director District PLC Leaders	PLC release time Agenda Directions for collecting information	PLC minutes include information and documents developed shared with Director of Curriculum Placed in common grade level folders

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April 2016	Administer Writing Work Samples	Bldg	Teachers Principals	Class time Work Samples	Student work completed
April 2016	Score Work Samples with building team members	Bldg	Teachers Principals	Time at staff meetings	Work completed communicated to building principal in written PLC minute format
April 25, 2016	District Wide PLC: <ul style="list-style-type: none"> ● Review/discuss CCSS standards taught quarter 4 ● Develop student friendly learning statements for those standards ● Develop common formative assessments for those standards ● Score common writing samples as a group 	LMS	District Admin. Team Curriculum Director District PLC Leaders	PLC release time Agenda Directions for collecting information	PLC minutes include information and documents developed shared with Director of Curriculum Placed in common grade level folders
May 2016	Enter Writing Work Sample scores in WESD Toolbox.	Bldg	Teachers Principals Curriculum Director IT Director	<ul style="list-style-type: none"> ● Training in November ● Refresher as needed ● Check progress throughout year ● Individual Support as needed 	Scores in place

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5/24	Review Benchmark Scores in calculator Review WS in WESD Toolbox	Principals	Principals	Time at Admin. PLC Mtg Effect Calculator/data Toolbox	5/24
May 16, 2016	District Wide PLC: Review, Reflect, Revise, Rejoice	LMS	District Admin. Team Curriculum Director District PLC Leaders	PLC release time Agenda Directions for collecting information	PLC Minutes: Plan changes for 2016-2017 in place Celebrations included in minutes
Ongoing	Curriculum Council provide oversight and develop Group Agreements for Writing across the District		Curriculum Director	Curriculum Meeting Discussions and Action Items	Policy Developed Policy Shared Policy Implemented