

Renewing Your Teaching License

It is the responsibility of the teacher to maintain licensure in accordance with TSPC guidelines. The process has become less confusing recently, so hopefully will be less stressful than it used to be.

TSPC will accept your application to renew your license 6 months before the expiration date.

Please apply to renew early, as TSPC is 4 ½ months behind on processing renewal requests.

1. Create an account, or log into an existing account on the [TSPC webpage](http://www.oregon.gov/TSPC/Pages/index.aspx)
<http://www.oregon.gov/TSPC/Pages/index.aspx>
2. Apply to renew your license according to the license guide on the website. You will pay for your renewal with your credit card. [TSPC Fee Schedule](#)
3. Assemble and organize your PDU's. If you have a 3 year license, you need to document a minimum of 75 PDU's. If you have a 5 year license, you need a minimum of 125. Review your PDU's with your Administrator and remind him or her to e-mail me. When I receive the e-mail, I will submit your PEER form to TSPC documenting your experience and PDU's. [TSPC Guide to PDU Requirements](#)
4. Sit back and wait!

If you have questions, please contact Laurie Batten at the District Office.