

**La Grande School District**  
Request for Policy DLC-AR Exception Form

Requestors Name(s): \_\_\_\_\_

Conference/Workshop Attending: \_\_\_\_\_

Location: \_\_\_\_\_

Date of Conference: \_\_\_\_\_

1. (d) and (e) : I/We are requesting an exception to Policy DLC-AR regarding “Mileage” for the following reason: \*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. (a) and (b): I/We are requesting an exception to Policy DLC-AR regarding “Lodging” for the following reason: \*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. I/We are requesting an exception to Policy DLC-AR regarding “Traveling a Route Other Than the Shortest” for the following reason: \*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

X \_\_\_\_\_  
Superintendent Signature of Approval

\_\_\_\_\_  
Date

\*Attach additional page if needed.